

Madison Township Board of Trustees
September 21, 2022

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Present, Dave Runnells - Present.

Public Comments

Rhonda Posey asked if there had been any progress made on the noise ordinance. Trustee Willoughby stated that Land of Illusion had a concert last weekend and there had been many noise complaints. The deputies that responded to the noise complaints did not understand the ordinance that is in place and did not enforce it. Mr. Willoughby has contacted the Sheriff's office and will continue to work with them to make sure they understand and enforce the ordinance.

Fiscal Officer Report

Mrs. Schenck presented the end of the month reports. She provided detailed information about the 2023 Amounts and Rates as determined by the Budget Commission and the actual property taxes collected in 2022. She provided a report detailing all of the payroll withholdings for the month of September and the third quarter. She created a benefit summary binders for the full-time employees to provide them with information about their coverages and also provided that information to the trustees and the office manager. The streetlighting and nuisance assessments have been certified to the County Auditor. She discussed the Touch a Truck/ Movie in the Park Event scheduled for October 29th. The Trustees agreed that it would begin at 5p.m., there will be 7 touch a truck stations where treats would be passed out to the kids and they can enjoy them during the movie which will start at 7:00 p.m. Mrs. Schenck will take care of buying the treats, we already have plenty of water, Todd Daniel will make sure that we have trash receptacles and the port a pottys are decent. Mrs. Schenck will get a reusable banner made to advertise all of the future Movie in the Park events. The school said that they would be happy to send home flyers with their students. Hotel Transylvania was decided to be the movie shown.

ITEM 2022 - 118 - APPROVE FISCAL OFFICERS REPORT

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire. Mr. Willoughby. Nays: None. The motion was declared approved.

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Fire Department

Chief Hall provided the Fire and EMS stats for August 2022 and reviewed the fire and EMS run details. He reported that the department had 100 calls for service. Upcoming trainings include truck check offs. October is Fire prevention month and they will be working with the school. The chassis is in for the new medic. Land of Illusion is having pyrotechnics on October 7-8, Chief Hall will notify the State Fire Marshall. Paramedic Jessica Shappelle was promoted to Lieutenant.

Road Department

Road Superintendent Todd Daniel reported that the township will be receiving an additional \$275,000 for paving from the Butler County Commissioners in 2023. Several large, dangerous trees have been removed by local companies. Crack filling has begun and this years' paving should be completed in October. The cure in place storm sewer lining project has been completed.

ITEM 2022 - 119 - APPROVE THE BILLS

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2022 - 120 - APPROVE THE SEPTEMBER ROAD AND SIGN CHECKS

Mr. McGuire moved, Mr. Daniel seconded to approve the road check and sign check for September, to be submitted to BCEO. Mr. Willoughby asked for additional documentation. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: Mr. Willoughby. The motion was declared approved.

ITEM 2022 - 121 - ACCEPT THE AMOUNTS AND RATES FOR 2023

Mr. McGuire moved, Mr. Daniel seconded to accept the Amounts and Rates as determined by the Butler County Budget Commission. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2022 - 122 - AUTHORIZE ASSESSMENTS

Mr. McGuire moved, Mr. Daniel seconded to authorize the Fiscal Officer according to ORC 505.87 (F), to assess the appropriate tax liens for the cutting of noxious weeds and/or debris removal on the following Madison Township parcels:

Address	Parcel No.	Total
7081 Middletown Germantown Road	E2220054000003	\$715.00
7128 Trenton Franklin Road	E2222050000043	\$1,250.00
Total Assessments		\$1,935.00

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

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ITEM 2022 - 123 - APPROVE NUISANCE LETTERS

Mr. McGuire moved, Mr. Daniel seconded to approve the following letters to be sent:

<u>Parcel No.</u>	<u>Address</u>	<u>Issue</u>
E2310044000050	401 Pierson Road	Nuisance, Debris, Person Living in Tent
E2210015000026	6941 W. Alexandria Rd.	Debris
E2220150000015	7596 Darl Drive	Uncontrolled Vegetation
E2221003700013	7494 W. Alexandria Rd.	Nuisance

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None.
The motion was declared approved.

ITEM 2022 - 124 - APPROVE HOLIDAY PAY, TIME AND A HALF PAY AND A PAY INCREASE FOR EMS MEMEBERS

Mr. McGuire moved, Mr. Daniel seconded to approve holiday pay for EMS for the following holidays: New Years Day, Martin Luther King, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, Friday after Thanksgiving, Christmas Day; and approve time and a half pay. Time and a half will be offered when short staffed via Active 911 or Aladtec. (Active 911 you must contact the officer who sent the alert.) This will be at an EMS Officer's discretion. Must had scheduled a minimum of 48 hours for the month and in good standing to be eligible. When paged out the individual that responds first and is available to work the entire shift will pick up the shift unless the requirements are not met or EMS officer sees a trend that opening will go to the next personnel that had responded. If the shift is still open that partial shift will be accepted with a minimum of 4 hours. When short staffed only one person will be eligible for the time and a half pay to complete a full squad crew. The one already on the schedule will make straight pay. Pay increases for EMS as follows:
EMT- \$18 an hour

EMT Advanced- \$20 an hour

Paramedic- \$22 an hour

Beginning October 3, 2022.

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None.
The motion was declared approved.

There was some discussion about the history of the pre-buy propane program. Wood Propane has been the lowest bidder for many years and has provided excellent customer service. Earhart's service is an unknown at this time. Set up fees are also an unknown. There was additional discussion.

Earhart 1.854 per gallon @6,000 gallons

Wood 1.949 per gallon @6,000 gallons

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ITEM 2022 - 125 - APPROVE PRE BUY PURCHASE OF PROPANE FOR 2022-2023 Mr. McGuire moved, Mr. Daniel seconded to approve the pre-buy purchase of \$6,000 of propane from Earhart at a price of 1.854 per gallon as long as the set up fees do not exceed \$500. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2022 - 126 - APPROVE HIRING OF MASON NEWTON

Mr. McGuire moved, Mr. Daniel seconded to approve hiring Mason Newton as a part time EMT. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2022 - 127 - APPROVE OTA CONFERENCE EXPENSES

Mr. Daniel moved, Mr. McGuire seconded to approve all necessary expenses for the Trustees, Road Superintendent, Office Manager and Fire Chief to attend the 2023 Ohio Township Association Educational Conference. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby, Nays: None. The motion was declared approved.

Discussion Items

Fire Levy- Mr. Willoughby provided information about the critical need to pass the fire levy. At the current revenue and expenditure levels the department will be in the negative by 2027.

Historical Cabin in the Park- Mark Whiteman explained that at least three logs need to be replaced and he explained the process.

IT Needs- Mr. Willoughby suggested that Road Superintendent Daniels and Mr. Runnells computers be evaluated and possibly replaced.

Audit Follow Up- Health Care Review. Mr. Willoughby contacted the OTA and received a detailed compliance supplement and is also working with Mary Ann Nardiello from the Butler County Prosecutors Office.

Trenton- Pearson Road Project- The City of Trenton has asked for Madison Township to support this project with \$25,000 with no direct benefit to Madison Township. None of the Trustees felt this was a good invest of township funds.

Employee Manual Review- The Trustees set a special meeting for October 10 at 6 p.m. to review the new employee manual. Mrs. Schenck is unable to attend the meeting.

2023 Township Future Projects- the Trustees discussed the potential future projects.

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Announcements:

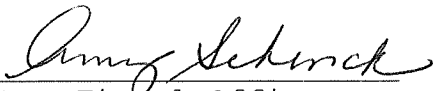
Movie in the Park and Touch a Truck October 29, 2023 beginning at 5 p.m. Movie to start at 7p.m.

The Miami River Clean Up went very well, big thanks to Chris Saylor for his help.

Pleasant Ridge Methodist Church is celebrating it's 200th anniversary.

ITEM 2022 - 128 - ADJOURN

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 7:29 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.



Attest - Fiscal Officer



Signed - President