

**Madison Township Board of Trustees Meeting**

**October 26, 2011**

The Madison Township Board of Trustees met this day in special session for the purpose of regular business at the Madison Township Administration Building at 6:30pm. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Walter-Present, Mr. Daniel-Present, Mr. Farler-Present, Ms. Schenck- Present.

Others in attendance: Neil and Connie Back, Todd Daniel, Kent Hall, Matthew Whiteman.

**ITEM 2011 - 107 - MINUTES**

Mr. Daniel moved, Mr. Walter seconded to approve the minutes of the previous two meetings as presented. Ayes: Mr. Daniel, Mr. Walter, Mr. McGuire. Nays: None. The motion was declared approved.

**PUBLIC COMMENTS**

Residents commented that the recent paving on Dickey Road was excellent and that the newsletter was very nice. There was some discussion about the sports center being constructed on Trenton Franklin Road.

**Presentation of Reports**

**ITEM 2011 - 108 - FISCAL OFFICER REPORT**

Ms. Schenck presented the end of the month reports for September 2011. Mr. Walter moved, Mr. Daniel seconded to approve the monthly reports as presented. Vote: Ayes: Mr. Daniel, Mr. Walter, Mr. McGuire. Nays: None. The motion was declared approved.

Chief Hall discussed the September 1-October 26<sup>th</sup> incident report; 70% of the calls for service were EMS related; the department responded to two structure fires in Warren County. He discussed the upcoming rebox/ remount of one life squad. He reported that Fire Prevention Week went very well; with approximately 500 children attending. He discussed the recent switch to Urgent Care for the fire department physicals; no appointment is necessary and the cost is only \$45. There was discussion about utilizing the Middletown City garage to repair fire trucks at a significant cost savings and less time out of service. He discussed the upcoming fire association fundraisers including the recent golf outing; half of the proceeds were donated to the Brian Dulle family; the upcoming spaghetti dinner, gun raffle, and Christmas tree sale. He reminded the Trustees that the annual white Christmas event on December 4<sup>th</sup> and the annual Christmas Eve Santa Run beginning at 6:30pm were

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right around the corner. He briefly discussed building maintenance and repairs at all three stations. He reported that the department had purchased some reflective house number signs that would be provided to residents at no cost; these signs will help the department locate homes easier in the event of an emergency.

Todd Daniel, Road Superintendent, discussed the recent paving and provided specific information about the crack fill program and road striping. He commented he was proud of the work that Alan Caudill had done with the township over the summer. There was a brief discussion about the sign reflectivity plan. He discussed the way the County awards paving contracts and hoped to get in on the first contract in the future.

**OLD BUSINESS**

Mr. Farler provided information about that the original petition with the Butler County Court of Common Pleas to receive ownership of 4994 Elk Creek Road had been repealed.

**DISCUSSION ITEMS**

There was discussion about establishing a Records Commission Committee; Mr. Daniel moved, Mr. Walter seconded to establish a Records Commission Committee. The members of this commission include the Fiscal Officer, Administrator, all three Trustees, and designee from the Madison Historical Society. The first meeting of this Commission will be November 16<sup>th</sup> at 6:15pm. Vote: Ayes: Mr. Daniel, Mr. Walter, Mr. McGuire. Nays: None. The motion was declared approved.

**NEW BUSINESS**

**ITEM 2011 - 109 - FINANCIAL BILLS**

Mr. Daniel moved, Mr. Walter seconded to approve the bills for this period warrant # 26328-26444 totaling \$82,681.33. Vote: Ayes: Mr. Daniel, Mr. Walter, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2011 - 110 - OCTOBER ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Walter seconded to approve the Road/Sign check as presented. Vote: Ayes: Mr. Daniel, Mr. Walter, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2011 - 111 - APPROVE THE HIRING OF ROGER CLARK P.T. EMT**

Mr. Walter moved, Mr. Daniel seconded to approve the hiring of Roger Clark as a part time EMT. Vote: Ayes: Mr. Daniel, Mr. Walter, Mr. McGuire. Nays: None. The motion was declared approved.

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ITEM 2011 - 112 - ADOPT RETRO REFLECTIVITY PLAN

Mr. Daniel moved, Mr. Walter to adopt the Retro Reflectivity Plan as follows:

Retro Reflectivity Implementation Schedule for the  
Madison Township Trustees Butler County, Ohio

Beginning in 2011 Madison Township will begin a 4 year blanket replacement program for all signs in Madison Township. This process will begin with the replacement of all stop and stop ahead signs that do not meet the requirements set forth by the Manual on Uniform Traffic Devices (MUTCD) provided by the Federal Highway Administration (FHWA).

Beginning in 2012 Madison Township will be segmented into 3 zones.

- Zone 1- Northwest portion of Madison Township
- Zone 2- Eastern ½ of Madison Township
- Zone 3- Southwest portion of Madison Township

- Zone 1 will be completed in 2012
- Zone 2 will be completed in 2013
- Zone 3 will be completed in 2014

All signs will be brought into compliance by the January 2015 deadline.

Any additional signs (street signs etc.) will be brought into compliance between the years of 2015-2018 to meet the required deadline.

In addition Madison Township will continue its monthly sign check that will be submitted to the Butler County Engineers Office.

Vote: Ayes: Mr. Daniel, Mr. Walter, Mr. McGuire. Nays: None.  
The motion was declared approved.

ANNOUNCEMENTS

Mr. Farler announced that the school/township calendars had been delivered to all residents and the newsletter should be delivered this week. He reminded everyone that Trick or Treat is scheduled for Monday, October 31<sup>st</sup> from 5:30 to 7:00pm. He reported that the contract had been signed and the installation of water and electrical service to the park should begin soon. He introduced Mathew Whiteman, who designed, built and installed benches along the park's hiking trails for his Eagle Scout project. Matthew discussed his project and the Trustees thanked

